

Check Payment to:  
AECOM Inc.  
An AECOM Company  
1178 Paysphere Circle  
Chicago, IL 60674

ACH Payment to:  
AECOM Inc.  
An AECOM Company  
Bank of America  
Account Number 5800937020  
ABA Number 071000039

Wire Transfer Payment to:  
AECOM Inc.  
An AECOM Company  
Bank of America  
New York, NY 10001  
Account Number 5800937020  
ABA Number 026009593  
SWIFT CODE BOFAUS3N



250 Apollo Drive, Chelmsford, MA 01824  
Tel: 978-905-2100 Fax: 978-905-2101

Federal Tax ID No. 06-0852759

ATTN : WILLARD F. POTTER  
LOWER PASSAIC RIVER CPG  
DE MAXIMIS, INC.  
186 CENTER STREET  
CLINTON, NJ 08809

Invoice Date: 08-APR-16  
Invoice Number: 37729247

Agreement Number: 60145884  
Agreement Description:

Payment Term: 45 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60145884  
Bill Through Date : 05-MAR-16 - 01-APR-16

Project Name : LPR RI Activities

Task Number : J100

Task Name : HHRA Planning

Labor Bill Rate					
<u>Employee Name/Title</u>	<u>Title/Expenditure</u>	<u>Date</u>	<u>Hours</u>	<u>Bill Rate</u>	<u>Billed Amt</u>
Ruffle, Betsy	P20	11-MAR-16	1.00	181.50	181.50
Ruffle, Betsy	P20	18-MAR-16	1.00	181.50	181.50
Ruffle, Betsy	P20	01-APR-16	0.50	181.50	90.75
Total Labor Bill Rate			2.50		453.75
Miscellaneous					
<u>Description</u>					<u>Billed Amt</u>
Computer/Telecom/Copier					13.61
Total Miscellaneous					13.61
Task Total : HHRA Planning					467.36

Task Number : J200

Task Name : HHRA Communication

Labor Bill Rate					
<u>Employee Name/Title</u>	<u>Title/Expenditure</u>	<u>Date</u>	<u>Hours</u>	<u>Bill Rate</u>	<u>Billed Amt</u>
Ruffle, Betsy	P20	11-MAR-16	0.50	181.50	90.75
Ruffle, Betsy	P20	18-MAR-16	0.50	181.50	90.75
Ruffle, Betsy	P20	01-APR-16	0.50	181.50	90.75
Total Labor Bill Rate			1.50		272.25
Miscellaneous					
<u>Description</u>					<u>Billed Amt</u>
Computer/Telecom/Copier					8.17
Total Miscellaneous					8.17
Task Total : HHRA Communication					280.42

Task Number : V110

Task Name : PM Schedule, Budget

Labor Bill Rate					
<u>Employee Name/Title</u>	<u>Title/Expenditure</u>	<u>Date</u>	<u>Hours</u>	<u>Bill Rate</u>	<u>Billed Amt</u>
Kelmar, Laura A	P20	11-MAR-16	8.00	181.50	1,452.00
Kelmar, Laura A	P20	18-MAR-16	6.00	181.50	1,089.00
Kelmar, Laura A	P20	25-MAR-16	3.25	181.50	589.88
Kelmar, Laura A	P20	01-APR-16	4.00	181.50	726.00
Wineberg, Danielle A	UNASSIGNED.	11-MAR-16	6.50	80.00	520.00
Wineberg, Danielle A	UNASSIGNED.	18-MAR-16	0.50	80.00	40.00

Labor Bill Rate					
<u>Employee Name/Title</u>	<u>Title/Expenditure</u>	<u>Date</u>	<u>Hours</u>	<u>Bill Rate</u>	<u>Billed Amt</u>
Wineberg, Danielle A	UNASSIGNED.	01-APR-16	0.75	80.00	60.00
Total Labor Bill Rate			29.00		4,476.88
Miscellaneous					
<u>Description</u>					<u>Billed Amt</u>
Computer/Telecom/Copier					134.31
Total Miscellaneous					134.31
Task Total : PM Schedule, Budget					4,611.19

Task Number : V130

Task Name : PM TC Meetings

Labor Bill Rate						
<u>Employee Name/Title</u>	<u>Title/Expenditure</u>	<u>Date</u>	<u>Hours</u>	<u>Bill Rate</u>	<u>Billed Amt</u>	
Ruffle, Betsy	P20	11-MAR-16	2.00	181.50	363.00	
Ruffle, Betsy	P20	25-MAR-16	14.00	181.50	2,541.00	
Total Labor Bill Rate			16.00		2,904.00	
Reimbursable						
<u>Expenditure Type</u>	<u>Employee/Vendor Name</u>	<u>Date</u>	<u>Inv Number</u>	<u>Raw Cost</u>	<u>Multiplier</u>	<u>Billed Amt</u>
Lunch	Ruffle, Betsy	22-MAR-16	EXP3707455	5.00	1.0000	5.00
Mileage	Ruffle, Betsy	22-MAR-16	EXP3707455	37.80	1.0000	37.80
Parking	Ruffle, Betsy	22-MAR-16	EXP3707455	14.00	1.0000	14.00
Travel All Other	Ruffle, Betsy	16-MAR-16	EXP3700262	396.00	1.0000	396.00
Total Reimbursable				452.80		452.80
Miscellaneous						
<u>Description</u>						<u>Billed Amt</u>
Computer/Telecom/Copier						87.12
Total Miscellaneous						87.12
Task Total	: PM TC Meetings					3,443.92

**Project Total : LPR RI Activities 8,802.89**

Invoice Summaries	
Total Current Amount :	8,802.89
Retention Amount :	0.00
Pre-Tax Amount :	8,802.89
Tax Amount :	0.00
<b>Total Invoice Amount :</b>	<b>8,802.89</b>

TABLE 1.  
WORK ACTIVITIES  
MARCH BILLING PERIOD  
PROJECT 60145884 RI ACTIVITIES



Task	Title	Work Activities
J100	HHRA - Management/Planning	Weekly task scope/budget review, invoice review, task scoping and scheduling.
J200	HHRA - Communication	Project Communications, calls with dmi regarding risk tasks.
V110	PM - Schedule & Budget Management	Developed invoices, tables, backup information for invoices. Reviewed and revised Task Authorization requests. Reviewed and processed vendor invoices.
V130	PM - TC Meetings	Participation in TC meetings in Newark by phone and in person.

Expense Report Detail  
March 2016 Billing Period  
60145884 RI Activities

PROJECT	TASK	EMPLOYEE NAME	EXPENDITURE TYPE	DESCRIPTION	DATE	AMOUNT
60145884	V130	Ruffle, Betsy	TRA-Lunch	Lunch	22-Mar-16	\$ 5.00
60145884	V130	Ruffle, Betsy	TRA-Mileage	Drove 70 miles between home and Amtrak Station	22-Mar-16	\$ 37.80
60145884	V130	Ruffle, Betsy	TRA-Parking	Parking	22-Mar-16	\$ 14.00
60145884	V130	Ruffle, Betsy	TRA-Travel all other	Train fare	16-Mar-16	\$ 396.00



Confirmation  
Expense report number EXP3707455 was previously submitted for approval.  
Expense Report EXP3707455

**TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

**Submission Instructions**

**PROCESS CHANGE: Please read carefully.**

**To complete the expense report submission process, you must:**

- \*\*Create electronic file(s) for all itemized receipts and documentation. Be sure to include AMEX corporate card receipts.
- \*\*Click the Submit Receipts link below to open the webpage to submit your documentation. Attach electronic file(s) and send per the instructions on the webpage.
- \*\*DO NOT mail anything into AP. You are responsible for maintaining your original documentation.

Once receipts are submitted, your expense report will be audited and then your manager (or specified approver) will be notified that their approval is needed for the expense report. Upon their approval, you will receive email notification. The expense report will be processed and paid only after this approval has taken place, and the receipt documentation has been received and reviewed by Accounts Payable.

If your manager does not take action within 7 days, the expense report will be escalated to their manager for approval. To check report status, or view the current approver for your expense report, please visit the Track Submitted Expense Reports section under your Expenses Homepage.



[Submit Receipts](#)

**General Information**

Employee Name	Ruffie, Betsy (647201)	Original Receipts Status	Received
Expense Dates	22-MAR-2016 - 22-MAR-2016	Report Submit Date	28-MAR-2016
Cost Center (DEPT)	7965	Report Total	56.80 USD
Detailed Business Purpose	LPR TC Meeting	Reimbursement Amount	42.80 USD
Approver	Tammi, Carl E		

**MarkView Attachments**

MarkView	Type	Description	Category	Last Updated By	Last Updated	Delete
	Expense Report Receipts	EXP3707455	MarkView Document	BERUBEE	28-Mar-2016	

AECOM TECH CORP  
Signature

I certify the claimed business expenses contained herein are bona fide and proper business expenses incurred on behalf of AECOM, and are in accordance with AECOM travel & expense policies.

Expense Lines Expense Allocations Weekly Summary Approval Notes [1] Project Allocations

Expand All Collapse All

Focus Line	Payment Method	Date	Expense Type	Receipt Amount	Reimbursable Amount (USD)	Merchant	Location	Justification	Project	Task	Project Expenditure Organization
<div><div></div><div>All</div></div>											
	1 Credit Card	22-Mar-2016	TRA-Parking	14.00 USD	56.80 14.00	MBTA		Parking at train station	60145884 LPR RI Activities	V130 PM TC Meetings	41.ACM.US_ME.7965
	2 Cash Receipt	22-Mar-2016	TRA-Lunch	5.00 USD	5.00			Lunch	60145884 LPR RI Activities	V130 PM TC Meetings	41.ACM.US_ME.7965
	3 Mileage	22-Mar-2016	TRA-Mileage	37.80 USD	37.80			Boxborough to Westwood/train station	60145884 LPR RI Activities	V130 PM TC Meetings	41.ACM.US_ME.7965

Corporate Card Business Expenses	14.00
Cash and Other Business Expenses	42.80
Expense Report Total	56.80 USD
Company Paying to Credit Card Issuer	14.00 USD
Reimbursement to You	42.80 USD
Corporate Card Personal Expenses	0.00
Corporate Card Itemized Personal Expenses	0.00
You Pay to Credit Card Issuer	0.00 USD

Parking - LPR CPG Mtg.

946915032219182016

6045884-V130

CREDIT CARD ONLY  
Route 128 Garage  
50 University Road  
Westwood MA 02090

Entry Time:

03/22/16 4:55 AM

Exit Time:

03/22/16 7:18 PM

Duration: Od. 14h. 23m.

Pay Station: 15

Tran: 9469

Ticket# 67075

Receipt #: 0000049281

Default \$ 14.00

Total:

\$ 14.00

Tender: \$ 0.00  
AMEX \$ 14.00  
Last 4 digits: 2009  
Change: \$ 0.00

LAZ Parking  
Phone: 781-320-0027  
FAX: 781-320-0019

Mileage = 70

LPR CPG Mtg. 3/22/16

Boxboro to Westwood  
Roundtrip

Dinner = \$5.00

Zard's - Bagel + water

3-22-16

(Lost receipt)



Expense report number EXP3700262 was previously submitted for approval.

Expense Report EXP3700262

**TTIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

PROCESS CHANGE: Please read carefully.

To complete the expense report submission process, you must:

- \*\*Create electronic file(s) for all itemized receipts and documentation. Be sure to include AMEX corporate card receipts.
- \*\*Click the Submit Receipts link below to open the webpage to submit your documentation. Attach electronic file(s) and send per the instructions on the webpage.
- \*\*DO NOT mail anything into AP. You are responsible for maintaining your original documentation.

Once receipts are submitted, your expense report will be audited and then your manager (or specified approver) will be notified that their approval is needed for the expense report. Upon their approval, you will receive email notification. The expense report will be processed and paid only after this approval has taken place, and the receipt documentation has been received and reviewed by Accounts Payable.

If your manager does not take action within 7 days, the expense report will be escalated to their manager for approval. To check report status, or view the current approver for your expense report, please visit the Track Submitted Expense Reports section under your Expenses Homepage.



[Submit Receipts](#)

General Information

Employee Name **Ruffie, Betsy** Original Receipts Status **Received**  
(647201)  
Expense Dates **16-MAR-2016 - 16-MAR-2016** Report Submit Date **23-MAR-2016**  
Cost Center (DEPT) **7965** Report Total **396.00 USD**  
Detailed Business Purpose **TC Meeting** Reimbursement Amount **0.00 USD**  
Approver **Tammi, Carl E**

MarkView Attachments

MarkView	Type	Description	Category	Last Updated By	Last Updated	Delete
	Expense Report Receipts	EXP3700262	MarkView Document	BERUBEE	23-Mar-2016	

AECOM TECH CORP

Signature

I certify the claimed business expenses contained herein are bona fide and proper business expenses incurred on behalf of AECOM, and are in accordance with AECOM travel & expense policies.



Expense Lines Expense Allocations Weekly Summary Approval Notes [2]  
Project Allocations

Expand All Collapse All

Focus Line	Payment Method	Date	Expense Type	Receipt Amount	Reimbursable Amount (USD)	Merchant	Location	Justification	Project	Task	Project Expenditure Organization
1	Credit Card	16-Mar-2016	TRA-Travel All Other	396.00 USD	396.00	NATIONAL RR PSGR CORP		Train fare	60145884 LPR RL Activities	V130 PM TC Meetings	41.ACM.US_ME.7965

Corporate Card Business Expenses	396.00
Cash and Other Business Expenses	0.00
Expense Report Total	396.00 USD
Company Paying to Credit Card Issuer	396.00 USD
Reimbursement to You	0.00 USD
Corporate Card Personal Expenses	0.00
Corporate Card Itemized Personal Expenses	0.00
You Pay to Credit Card Issuer	0.00 USD

## Berube, Elizabeth

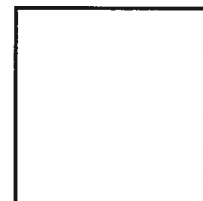
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**From:** Ruffle, Betsy  
**Sent:** Wednesday, March 23, 2016 2:41 PM  
**To:** Berube, Elizabeth  
**Subject:** FW: Amtrak: eTicket and Receipt for Your 03/22/2016 Trip - BETSY RUFFLE  
**Attachments:** Ruffle Betsy 201603161801300831.pdf  
  
**Categories:** Green Category

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**From:** [etickets@amtrak.com](mailto:etickets@amtrak.com) [<mailto:etickets@amtrak.com>]  
**Sent:** Wednesday, March 16, 2016 6:02 PM  
**To:** Ruffle, Betsy; [BETSY.RUFFLE@GMAIL.COM](mailto:BETSY.RUFFLE@GMAIL.COM)  
**Subject:** Amtrak: eTicket and Receipt for Your 03/22/2016 Trip - BETSY RUFFLE

### SALES RECEIPT



Purchased: 03/16/2016 3:01 PM PTThank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 0066360 Massachusetts AvenueWashington, DC 20002800-USA-  
RAILAmtrak.com

**Reservation Number - 5A6ADF**ROUTE 128-WSTWD,  
**MA - NEWARK PENN STA, NJ (Round-Trip)**MARCH 16, 2016  
Billing Information

BETSY RUFFLE95 TOKATAWAN SPRING LANEBOXBOROUGH, MA 01719

**American Express** ending in 2009 (Purchase)Authorization Code 202968

**Total \$396**

## Purchase Summary - Ticket Number 0760663580628

<b>Train 2151: ROUTE 128, MA - NEWARK (PENN STATION), NJ</b> Depart 5:19 AM, Tuesday, March 22, 2016 1 ACELA EXPRESS BUSINESS CL SEAT		<b>\$198.00</b>
<b>Ticket Terms &amp; Conditions</b> ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE		
		<b>Subtotal</b>
		<b>\$198.00</b>
<b>Train 2166: NEWARK (PENN STATION), NJ - ROUTE 128, MA</b> Depart 3:30 PM, Tuesday, March 22, 2016 1 ACELA EXPRESS BUSINESS CL SEAT		<b>\$198.00</b>
<b>Ticket Terms &amp; Conditions</b> ACELA EXPRESS SERVICE, NO PARTIAL REFUND IF USED ON OTHER SERVICE		
		<b>Subtotal</b>
		<b>\$198.00</b>
		<b>Total Charged by Amtrak</b>
		<b>\$396.00</b>

### Passengers

Betsy Ruffle

### Important Information

- Tickets are non-transferrable.
- Changes to your itinerary may affect your fare.
- Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, call us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For all travel on or after March 1, 2014, for most Acela Express Business class reservations and Reserved Coach class reservations, you must cancel your reservation at least 24 hours prior to the train's departure in order to be eligible for a full refund. If the reservation is canceled within 24 hours of departure, a refund fee will apply. If the reservation is not canceled prior to scheduled departure ("no show"), the entire amount paid for the reservation will be forfeited. See the refund/exchange policy at [Amtrak.com/refund](http://Amtrak.com/refund).
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after date of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at [Amtrak.com/conditionsofcontract](http://Amtrak.com/conditionsofcontract), or by